RETAIL ENERGY CODE

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CHANGE PROPOSAL PLAN

R0052 – GES SERVICE DEFINITION DOCUMENT

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RESPONSIBLE COMMITTEE	TECHNICAL EXPERT PANEL

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CHANGE OVERVIEW

The frequency of certain reports detailed in the Gas Enquiry Service Definition document are not consistent with what was originally agreed amongst industry stakeholders during the development of REC v3.0. This change seeks to align the Service Definition reporting timetable with that originally intended.

KEY MILESTONES

	FROM	TO
PARTY IMPACT ASSESSMENT	09/09/2022	23/09/2022
DEADLINE FOR ALTERNATIVE CHANGE PROPOSAL SUBMISSION	21/10/2022	21/10/2022
PRELIMINARY CHANGE REPORT ISSUED	21/10/2022	21/10/2022
CONSULTATION	21/10/2022	04/11/2022
FINAL CHANGE REPORT ISSUED	18/11/2022	18/11/2022
RESPONSIBLE COMMITTEE DECISION	30/11/2022	30/11/2022
APPEAL WINDOW CLOSURE	30/11/2022	14/12/2022

1 SCOPE

1.1 IN SCOPE

This document outlines the plan for the assessment and consultation of this Change Proposal.

1.2 OUT OF SCOPE

This change seeks to amend the frequency of Supplier Registration Report (MEM), Portfolio Data (MEM) and Portfolio Data (MAP) reports. Amendments to any other existing reports, or the introduction of new reports are out of scope of this change.

This change already has a fully formed solution, therefore, solution development activity is not required as part of the Change Proposal Plan.

2 PROJECT STRUCTURE AND ORGANISATION

2.1 POINTS OF CONTACT

LEAD ANALYST	George Barnes	EMAIL	02045668350
TECHNICAL LEAD	Ryan Dale	EMAIL	n/a
ASSURANCE LEAD	Cristina Bermudez Alvarez	EMAIL	n/a

2.2 REQUIRED ACTIVITIES

2.2.1 IMPACT ASSESSMENT

This change has a fully formed solution. We will validate and assess this solution through Party Impact Assessments targeted at Meter Equipment Managers (MEMs), as well as a non-REC Party Impact Assessment for Meter Asset Providers (MAPs) as the recipients of the impacted reports.

As this REC Change has been raised following Code Manager engagement with the Gas Enquiry Service (GES) Provider, a Service Provider Impact Assessment by the GES Provider is not required.

2.2.2 PRELIMINARY ASSESSMENT

A Preliminary Assessment will be carried out following the Impact Assessments. The Preliminary Change Report will be produced to present the solution, as developed by the Code Manager and considering Impact Assessment responses, the case for change and Code Manager's recommendation.

2.2.3 FINAL ASSESSMENT

Following the consultation period, time has been included in the plan for a review of any consultation responses received and for these to be addressed prior to publishing the Final Change Report.

2.3 STAKEHOLDER ENGAGEMENT PLAN

2.3.1 IMPACT ASSESSMENT PLAN

Impact Assessments will be targeted at MEMs and MAPs to seek feedback on the proposed solution. This will feed into the solution presented in the Preliminary Change Report.

A Party and Non-Party Impact Assessment has been included in this Plan; these will run concurrently for a period of 10 Working Days.

2.3.2 CONSULTATION PLAN

Based on the simplicity of the solution we propose the Preliminary Change Report will be issued for a 10 Working Day consultation on 28 October 2022, without first being presented to the Technical Expert Panel for review.

2.4 DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS

SUBMISSION DEADLINE	14/10/2022